



David K. Young Consulting, LLC

BENEFIT CONSULTING & ADMINISTRATION

ACH Authorization Instruction Sheet

1. Failure to comply with these instructions will result in significant processing delays.
2. The ACH Authorization form can only be accepted in original form.
3. Complete the requested information.
4. Print on original Company letterhead.
5. Checking account: If checks are drawn off a checking account, please submit a voided check or if checks are not drawn on this account, please submit a deposit slip.
6. Submit form with a business card of the signatory.
7. Complete the Debit Card Participant Information Worksheet.
8. Mail the information requested to :

David K. Young, Consulting
Attn : MBI information
11107 Wurzbach Road, Suite 403
San Antonio, Texas 78230

We will forward the information to MBI and then it will take approximately 2 business weeks for the employee's cards to be issued.

If you have any questions, please do not hesitate to contact our office at 210-558-0999

David K. Young, MPA, CEBS – david@dkyoung.com

Dennis Oettle, MBA, MS (CIS) – dennis@dkyoung.com

ACH AUTHORIZATION RELEASE

Note: This form MUST be reproduced and completed on Company letterhead. A business card of the signatory and a voided check (if checks

are drawn from the account) must accompany this form, or the Program live date may be delayed.

HEREBY authorizes mbi, or mbi's agent (known as "MoneyMaker"), to initiate ACH (automated clearing house) transfer entries for the following depository:

(Group/Employer Name)

Financial Institution Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Routing and Bank
Transit Account
Number _____ Number _____

Type of Account (Please check one):
Checking Account Savings Account

Information Provided by: _____
(please print your name)

Signature: _____

Title: _____ Today's Date: _____

Verified by mbi Implementation: _____ Date: _____

Date to Set-Up: _____ Date Settlement Set-Up _____